

MOSS SUPPLY COMPANY FIELD REPAIR REQUEST

Send to: service@mosssupply.com

FILE NO. _____

Return to:

Customer Service, C/O Moss Supply Company – P.O. Box 26338, Charlotte, NC 28221
Telephone (704) 596-8717 Toll Free (800) 438-0770 Fax (704) 598-9012

Dealer: _____ Date of Request: _____
Dealer Contact: _____ Dealer Telephone: _____

Customer Name: _____
Customer Contact: _____ Telephone: _____
Customer Address: _____
Directions: _____

Product/Series: _____ W/O#: _____
Parts needed for repair: _____

Window Size: _____ Grid Pattern: _____
Color: _____
Description of Repair(s) Requested: _____

Has dealer verified repair request/product at jobsite? Yes ___ No ___
Has Moss sales rep verified repair request/product at jobsite? Yes ___ No ___

Field calls made by Moss personnel for repairs on products not manufactured by Moss will result in service charges including, but not limited to, parts, labor and travel.

Sales Representative Signature: _____ Date: _____
Dealer Signature: _____ Date: _____

Moss Repair Technician Repair Report:
Repair Technician Name: _____ Date: _____
Repair(s) Performed/Comments: _____

Continue on reverse or attach additional sheets as needed

January 1, 2015